

# January Meeting 1/9

---

8 JANUARY 2025 / 4:00 PM / ROOM 113

## ATTENDEES

Richard Wiginton, Geoffrey Schultz, Brian Coats, Dan Tapella, Phillip Lane, Cambra Pogue (On phone), and Michael Vaclavik.

## Meeting

The meeting was called to order by Richard Wiginton at 1602 hours.

## AGENDA

Submitted for approval at 1604 hours by Phillip Lane / Seconded by Dan Tapella / No dissenting votes

### **Approval of the Minutes from the meeting held on November 21, 2024.**

Motion to approve by Richard Wiginton / Seconded by Phillip Lane / All were in favor.

### **Old Business**

- Holiday Breakfast
  - Menu was good
  - Time frame was good
  - Santa was a hit. Plan to bring back in future years.
- T-Shirt orders
  - I will get a check to Clay for purchase (\$1,460.00)
- New logo shirts
  - Pullover or polo
  - Saint Louis Embroidery has our original logo. Richard Wiginton will follow up with them to start orders.
  - We can set up with the newer logo.

## **New Business**

- Topics from Chief Hartman
  - Foundation Letterhead
    - We need to create a Foundation letterhead to be used when sending out any communications.
      - Schultz will handle it.
  - E-mail blasts from Foundation e-mail only
    - No emails from our work email about Foundation activities
      - Wiginton created an email group for current employees and another one for retirees.
  - If in doubt, bring fundraising ideas to Chief for vetting.
- Suggestions and dates for 2025 events
  - Family bar-b-que date possibly June 21, 2025
    - Cambra confirmed the date with Parks and Rec
  - Trivia Night for September 13, 2025
    - Brian will contact Saint Monica's
  - Pancake Breakfast on December 13, 2025
- Who/what do we donate to (Rondald McDonald House, Scotsman)
  - Ronald McDonald House - Voted to continue to support. All in favor. No dissenting votes.
- Thanksgiving/Christmas meals
  - Wiginton will follow up with Chief.
  - If the City won't budget for it, we'll take care of it.
- Review bylaws
  - Tabled for next month
- Look for new board members/Adjust board member roles
  - Tabled for next month
- More involvement with the Chamber of Commerce
  - We'll continue to be members of the Chamber of Commerce
  - We'll try to be more active with their events
  - Possibly sponsor a table for officers at the next Officer of the Year banquet - Wiginton
- Next meeting
  - February 20, 2025

## **Meeting Adjournment**

- Wiginton moved to adjourn the meeting at 1724 hours / Seconded by Michael Vaclavik.

## NEXT MEETING:

Thursday, February 20, 2025, at 1600 hours.

**Prepared by:** POLANE 634

**Approved by:** Sgt.  767