

# Board Meeting 1/18

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18 January 2024 / 3:00 PM / ROOM 113

## ATTENDEES

Richard Wiginton, Brian Coats, Cambra Pogue (Left at 4:00 p.m., Michael Vaclavik (entered at 3:45pm) and Phil Lane. (Quorum met)

## AGENDA

Submitted for approval at 1505 hours by Cambra and seconded by Phil/  
All present were in favor.

## Minutes

Approval of the Minutes from the meeting held on December 7, 2023

## Old Business

- **Website Update**
  - A folder will be created for photos
  - Parse out assignments for website content
- **Tax Exempt Status**
  - We're officially tax-exempt
- Follow-up on bank switch - Phil will follow up with First Community Credit Union
  - Check to see if our online payments will transfer to the new accounts.

- Follow up with First Bank to see if there's way to avoid the service charges

- **T-Shirt Sales**

- Waiting for the final numbers for the purchase

## **New Business**

- **Trivia Night - Guest Melanie Wiginton**

- Suggestion on themes
- Provided a previous budget
- If you have games, cut down to eight rounds
- Things to think about
  - Prizes, mulligans, decorations
- Planning forward
  - Venue and dates (Brian Coats)
  - Insurance (Make it from seven days before to two days after) (Richard Wiginton)
  - Alcohol (license) (Brian Coats)
  - Volunteers
  - Way to accept payments (Charge per table - Non-Refundable)
  - Look for a date (Tentatively September 14 or 28) (Brian Coats)

- **Zelle**

- A possible way for members to make payments without service charges

- **Logo and Name Trademark**

- Gateway Business Ambassadors - Paid for fees to have our logo trademarked.

### **Additional Topics**

- Potential of joining the Creve Coeur Chamber of Commerce - Follow up by Phil

### **Adjournment**

- Michael moved to adjourn at 1618 hours, seconded by Brian. All present were in agreement

**NEXT MEETING: February 29, 2024, at 1600 hours.**

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**Prepared by:** POLANE 634

**Approved by:** Sgt.  767